

**OFFER IN SETTLEMENT**

**APPLICATION**

Name: \_\_\_\_\_  
SSN: \_\_\_\_\_  
Case No: \_\_\_\_\_

**IMPORTANT! DOR is authorized to settle arrears owed to the Commonwealth only.  
DOR cannot settle arrears owed to a custodial parent.**

**Check List of Required Items**

The following documentation must be submitted with your application or your application will be returned as incomplete. Indicate if any of the items are not applicable by writing N/A. DOR may require you to provide additional documentation as the evaluation of your offer in settlement proceeds.

*Unless DOR has specifically asked for the original of a document, please submit copies only. DOR will not return any documents to you.*

- Completed Application (this two-page form).**
- Completed Statement of Financial Condition.**
- Verification of Income**  
Complete pay stubs for the past 3 months or financial statements for the past 2 years if you are self-employed.
- Information from the Social Security Administration (SSA).**  
Social Security Earnings Statement (required for all applicants). Go to [www.ssa.gov](http://www.ssa.gov) for instructions on requesting an Earnings Statement. If you receive Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI), attach a copy of the award letter.
- Bank Information**  
Complete bank statements for all checking, savings and other bank accounts for the past 3 months.
- Medical Records**  
Copies of any doctors' letters, reports or medical records that support any claim of medical disability.
- Power of Attorney**  
Power of Attorney if this offer is submitted by a designated representative.

**Authorization to Request Consumer Credit Report**

I, \_\_\_\_\_, hereby authorize DOR to obtain, and all consumer credit reporting agencies to furnish, my full credit report in accordance with §§ 1681b(a)(2), (4) and (5), 1681b(f), 1681e and any other applicable sections of the Fair Credit Reporting Act (FCRA). (15 USC § 1681 et. seq.). I agree that DOR's use of my credit report for collection and enforcement of my child support order is a permissible purpose as that term is defined in § 1681b of the FCRA. This authorization does not expire and any revocation of this authorization must be made in writing to DOR. Copies of this authorization are as good as the original.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail your completed and signed application, with copies of all required documents, to:**

Department of Revenue  
Child Support Enforcement Division

Attn:

## OFFER IN SETTLEMENT

Name	Social Security Number	Date of Birth	
Address	City/Town	State	Zip Code
Home Phone Number	Work Phone Number	Cell Phone Number	E-mail

To the Deputy Commissioner of the Child Support Enforcement Division (DOR):

1. I submit this Offer in Settlement to settle past-due child support that I owe to the Commonwealth of Massachusetts. DOR's records indicate and I believe that the total amount I owe to the Commonwealth is \$ \_\_\_\_\_, as follows:

Arrears Principal \$ \_\_\_\_\_ Interest \$ \_\_\_\_\_ Penalty \$ \_\_\_\_\_

2. I understand that any past-due child support owed to the custodial parent is **not** subject to or included in this Offer in Settlement and that even if this Offer in Settlement is approved, DOR will continue its enforcement actions to collect any past-due support owed to the custodial parent.

3. Submission of this Offer in Settlement does not waive any rights I might have to challenge the amounts stated in paragraph 1 in the event no settlement is reached.

4. An Offer in Settlement is appropriate because (you may check more than one and attach additional sheets if necessary):

There is serious doubt as to whether I am legally responsible for the past-due support because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I had no ability to pay the support when it first became due and have no current or likely future ability to pay the past-due support for the following reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. I believe the following factors support acceptance of this offer (attach additional sheets if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. I have attached a completed Statement of Financial Condition which indicates that I do not have the present financial ability to pay the past-due support in full.

7. To reach a full and final settlement of this debt, I offer to pay \$ \_\_\_\_\_, which is to be paid as follows (check all that apply):

A lump sum payment of \$ \_\_\_\_\_ to be paid upon approval of this Offer in Settlement.

Installment payments of \$ \_\_\_\_\_ per month for \_\_\_\_\_ months; the first installment to be paid upon approval of this Offer in Settlement.

Other \_\_\_\_\_

I certify under the pains and penalties of perjury that the information provided above is true and accurate to the best of my knowledge and belief. I understand that if I fail to provide complete information or provide false information, my Offer in Settlement will be denied. I also understand that DOR may continue its enforcement actions while this Offer in Settlement is under consideration.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date